

# Marshalltown Park and Recreation Advisory Board

Meeting Minutes  
May 13, 2009, 2009

## Opening:

Darrell Eaton called the regular meeting of the Marshalltown Park and Recreation Advisory Board to order at 4:15 p.m. on May 13, 2009 in the Park & Recreation Conference Room.

## Present:

Darrell Eaton, Jeffrey Sogge, Kim Smith, Joel Greer, Tim Bell, Janet Weis and Terry Gray were present.

## Approval of Minutes

The minutes of the last meeting were distributed electronically. Minutes amended by correcting the second to approve the March 11, 2009 minutes by eliminating K. Smith's name. The minutes were unanimously approved as amended.

## Business

- The **Recreation Report (4:16 p.m.)** was distributed by email.
- **Director's report (4:18 p.m.):** Terry noted that there was some water damage to the culvert area on the bike trail that was most recently repaired. The grass had not had a chance to re-establish and there is some wash out damage that will need attention soon. Three members of the bike club volunteered last week for several hours to broom the bike trail of mud and debris.  
The resurfacing project has been completed at Mega 10 Park. It was a supervised installation of a recycled tire product. A public information event still needs to be planned to fulfill requirements of the grant that paid for the tiles.  
Retired railroad employees have volunteered to repaint the caboos at Mega 10 Park.  
The West End Park flooded during the heavy rain event last month. Several hours of labor were required to clean the bathroom and tennis courts of mud.  
A special urban deer hunting season will be held in the city of Marshalltown. The permit and rules of the hunt have been worked out between the city and the Iowa Department of Natural resources.

- **Dog Park Task Force Report (4:25 p.m.)**  
 Janelle Hawks presented a proposal to the advisory board for placing a dog park at the east end of Riverview Park. J. Greer made a motion to recommend use of the east end of Riverview Park as a potential dog park area. K. Smith seconded. The motion was unanimously approved.
- **Skateboard Park Report (4:55 p.m.)**  
 The Skateboard Planning Group has continued to meet with equipment vendors for the proposed skateboard park relocation project. American Ramp Company is the vendor chosen by the planning group. Terry has asked the company to present a preliminary plan to for equipment by May 26, 2009. She also proposes that a Marshalltown Skate and Bike Association be formed at least on a temporary basis. Showing community support for projects is a necessary component of obtaining grant money.  
 Following many meetings and thorough research, J. Greer made a motion and J. Sogge seconded a motion to recommend moving the skate park to 6<sup>th</sup> and 6<sup>th</sup> and to use the American Ramp Company as the primary vendor for the project.
- **Riverview Park Update (5:05 p.m.)**  
 The trailhead and trail construction plans are expected soon from the engineers.  
 Some asbestos has been found in the empty Quonset hut, so the Park and Rec. staff is still determining how to dispose of the building.  
 The Apgar Pool tank is being filled in with fill material.  
 The annual car club show and annual BBQ contest are two upcoming events that may need to revision in the use area of the park due to wet ground in Riverview Park. The water table is still very high in the area.  
 A new REAP grant proposal for the Riverview project would need to be completed in August.
- **Assistance League and Anson Park Review** Several advisory board members made purposeful visits to analyze Anson Park and Assistance League Park for safety and aesthetic impact on the community. Observations were shared with T. Gray  
 The park visit schedule has been changed for June. Advisory board members are asked to evaluate Elks and West End /Tankersly Parks instead of French and BPW Parks.
- **Other Business** A property owner on S. 12<sup>th</sup> Street has approached the Park and Recreation department about purchasing some Judge Park land bordering their property. T. Gray has sent a note to all the property owners bordering the park to see if others also wish to purchase some of the park land.

The Prairie Meadows Grant Program has \$5,000 – \$25,000 of funds available for community projects. Michelle Sponseller is organizing the ideas for the city so that a project can be chosen that is likely to meet the grant requirements. T. Gray wishes to know if the advisory board would like to recommend a project.

**Adjournment:**

Darrell Eaton adjourned the meeting at 5:40 p.m.. The next general meeting will be at 4:15 p.m. on June 10, 2009 in the Park and Recreation conference room.

Minutes respectfully submitted by:

Janet Weis