



SIGN ERECTOR'S LICENSE APPLICATION

BUSINESS NAME _____ DATE _____

BUSINESS ADDRESS _____

CITY, STATE & ZIP CODE _____

TELEPHONE _____

I hereby make application for a license to do business as a sign erector in the City of Marshalltown, Iowa.

I certify that I am familiar with and agree to abide by the provisions of the sign erector's ordinance of the City of Marshalltown, Iowa.

I have hereby paid the yearly fee of \$25.00 for a sign erector's license and agree to maintain liability insurance of at least \$300,000 during the term of the license. The license is good for no more than one year.

SIGNED _____ DATE _____

Applicant

Date approved by City Council: _____ By _____

City Clerk

License Fee: _____

Date Paid: _____

License Expires: _____

Liability Ins. Expires: _____

Please include a copy of your liability insurance certificate showing limits.

**EXCERPT FROM
ZONING ORDINANCE
MARSHALLTOWN, IOWA
CHAPTER 26 - SIGNS**

Section 3. General Provisions.

The following general provisions shall apply to the regulation of signs in all zoning districts within the City of Marshalltown. No sign shall be located, erected or maintained except in compliance with the provisions contained herein.

1. Sign Permit Fees and Requirements:

Except as otherwise provided in this Chapter it shall be unlawful for any person to erect, construct, enlarge, move or convert any sign in the city, or cause the same to be done, without first obtaining a sign permit for each such sign from the Zoning Department as required by this Chapter.

All signs that require a sign permit must be installed by a licensed sign erector as listed with exception to awnings with signage printed on the fabric and signs painted directly upon the structure. For both awning signage and painted signs, a sign permit is still required.

All signs which require a sign permit, including incidental signs, shall be required to pay a sign permit fee, which shall be set by resolution approved by the City Council.

These directives shall not be construed to require any permit for a change of copy on any sign, nor for the repainting, cleaning and other normal maintenance or repair of a sign or sign structure for which a permit has previously been issued, so long as the sign or sign structure is not modified in any way. No new permit is required for signs which have permits and which conform with the requirements of this Chapter on the date of its adoption unless and until the sign is altered or relocated. No permit shall be required when changing the face of any advertising sign.