

Part-Time Office Assistant

Assists with administrative office function: registrations, rentals, and other clerical and purchasing duties as required. May also assist recreation supervisors with programs. Approximately 20 hours a week for 8 weeks. Pay range \$7.25 to \$7.75 per hour

Summer Blast Head Director

Responsible for planning and organizing the summer camp schedule with games, crafts, field trips and lots of fun. Will need to work approximately 1 week of planning before camp starts. Must be 18 years old or older. Approximately 40 hours per week. Pay range \$8.00 to \$10.00 per hour

Summer Blast Directors

Lead a variety of activities under the direction of the Head Director. This day camp is for elementary age students. The camp runs 8:00 a.m. – 5:00 p.m., Monday – Friday for 10 weeks from June to August. Must be 18 years old or older. Most positions are morning or afternoons for about 5 hours a day. Pay range \$7.25 to \$7.75 per hour

Live Wires and Sparks Directors

Recreational leaders for kids ages 3-7. Programs run 4 mornings per week and 2 afternoons Monday - Thursday for 8 weeks. Approximately 22 hours per week. Pay range \$7.25 to \$7.75 per hour. Will also lead the Tiny Tot Sports and Craft Camps.

Tiny Tot Sports Camp Directors

Supervise, lead skill development and direct play of the program for 4 - 6 year old boys and girls. These programs emphasize skill development and fun. These camps run in two week sessions in June and July. Session sports as follows: Volleyball & Soccer. Pay range \$7.25 to \$7.75 per hour

Tiny Tot Craft Camp Directors

Supervise, lead development of craft skills for 4 - 6 year old boys and girls. These programs emphasize creativity and fun. These camps run in two week sessions in July. Pay range \$7.25 to \$7.75 per hour

Blastball Instructors

Supervise, lead skill development and direct play of the program for 4 & 5 year old boys and girls. This program is a type of T-Ball that emphasizes skill building and fun. Blastball runs Monday – Thursday evenings in June from 5:30-7:30 p.m. Pay range \$7.25 to \$7.75 per hour

Golf Director

Supervise, lead skill development and direct play of golf and instructors. Classes meet Tuesday and Thursday mornings for 8 weeks from June – July, plus tournaments in August. Pay range \$8.00 to \$10.00 per hour

Golf Instructors

Instructs children's classes under the direction of the Golf Director. Classes meet Tuesday and Thursday mornings for 8 weeks from June – July, plus tournaments in August. Pay range \$7.25 to \$7.75 per hour

Tennis Director

Supervise, lead skill development and direct play of tennis and instructors. Classes meet Monday – Friday mornings for 3 weeks from June – July and coaches Team Tennis on Tuesday & Thursday late mornings, plus tournaments in July. Pay range \$8.00 to \$10.00 per hour

Tennis Instructors

Instructs children's classes under the direction of the Tennis Director. Classes meet Monday – Friday mornings for 3 weeks from June – July, plus tournaments in July. Pay range \$7.25 to \$7.75 per hour

Art Class Assistant

Art classes for elementary age students. Classes are from 8:00 a.m. – Noon. Various dates in June and/or July. Pay range \$7.25 to \$7.75 per hour

Aquatic Center Concession Staff

Must be 14 years of age or older. Food service experience helpful but will train. Up to 30 hours per week. Pay range \$7.25 to \$7.75 per hour

Aquatic Center Concession Supervisor

Must be 18 years of age or older. Responsible for day-to-day operations of concession stand as well as supervising staff. Food service and supervisory experience is helpful. 30+ hours a week. Pay range \$7.50 to \$9.00 per hour

Aquatic Center Admission Staff

Must be 18 years of age or older. Responsible for daily admissions and running the swim pass software. Pay range \$7.25 to \$7.75 per hour

Swim Lesson Instructors

Instruct Red Cross Learn to Swim lessons to kids ages 3 and up. Lesson plans provided. Lessons are in the mornings (8:15am – 10:15 am) at the Aquatic Center from June 13 – July 22 and at the MHS Pool (4:15 – 6:15) June 13 – June 23. Do not need to be a "great" swimmer to teach lessons. Need to have the ability to work well with kids and teach them how to be safe, respect and enjoy the water. Pay range \$7.25 - \$8.00 per hour.

ASA Umpires

Contact Marshalltown Parks and Recreation Department for further information.

Adult Softball Scorekeepers

Must be at least 16 years of age or older. Responsible for keeping score for softball games as well as collaborating with the diamond umpire(s) for diamond supervision. Requires working nights and occasional weekend tournaments, hours will vary. Pay range \$7.25 to \$7.75 per hour

Attention Staff/Potential Staff:

The Parks and Recreation Department is always looking for year round supervisors, scorekeepers and camp/program instructors. Please let us know if you are interested in Fall and Winter activities as well as Spring and Summer.